

2026 Graduate Student Support Program (Application Guidelines and Important Information)

1. Eligibility Verification: Before applying, check your eligibility and the applicable period for achievements to be recognized.

Category	Content	Remarks
Eligible Applicants	Currently enrolled master's, doctoral, and integrated master's-doctoral students, as well as students registered after completing their coursework.	Registration after coursework completion is required
Ineligible Applicants	Students on leave of absence, students who have completed their coursework but are not registered, and graduates	Not eligible for support (must check your student status)
Achievement Recognition Period	Achievements earned during the period from March 1, 2026, to February 28, 2027	Achievements obtained outside this period will not be recognized

! Important Eligibility Check : Applicants must be registered in the portal system as students registered after completing their coursework as of the application date. Simply completing the coursework is not sufficient.

[Application Period by Program – Please Follow the Deadlines]

Support Program Name	1st Semester Application Period	2nd Semester Application Period
Research Paper Incentive Program / Conference Participation Support	2026. 3. 1. ~ 7. 31. (Fri)	2026. 9. 1. ~ 2027. 1. 31. (Sun)
Research Methodology Training / Foreign Language Proficiency Enhancement	2026. 3. 1. ~ 7. 31. (Fri)	2026. 9. 1. ~ 2027. 2. 15. (Mon)

! Important Application Period Check : Application deadlines vary by program, so please check the application period for your specific program carefully. Please note that the support program may close early if the available funding is exhausted.

2. Pre-application (for achievements expected to be completed after the application period)

If a required achievement, such as paper publication or completion of training, is not expected to be completed within the application period but is expected to be completed by the achievement recognition deadline for the relevant semester, you must submit a pre-application during the designated application period.

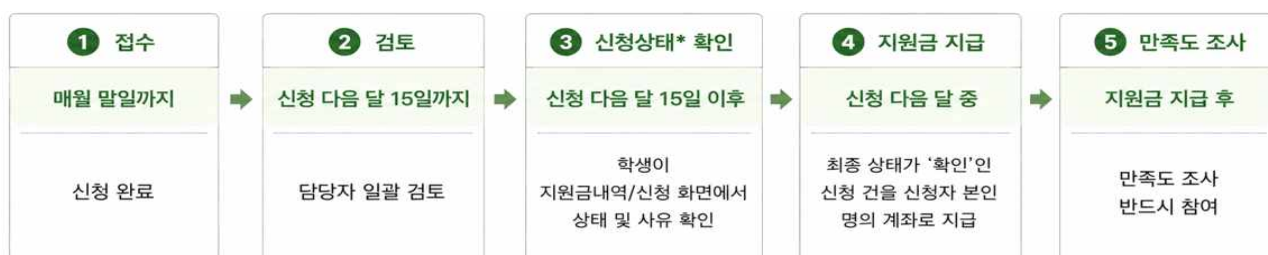
- Achievement recognition deadline: 1st semester : Aug. 31, 2026 / 2nd semester: Feb. 28, 2027
- At the time of pre-application: Submit documents verifying that the achievement is expected to be completed (e.g., a confirmation letter for planned paper publication).

- After completion of the achievement : Submit the final supporting documents (e.g., the published paper or certificate of completion) to the person in charge via email as soon as they are issued.

! Important Pre-application Check : Even if the achievement is scheduled to be completed after the application period, a pre-application cannot be submitted after the application deadline has passed. Therefore, you must complete the pre-application within the designated application period.

※ If the final supporting documents are not submitted by the deadline, or if the achievement is not completed by the recognition deadline for the relevant semester, the applicant will be excluded from support, and **any funds already provided may be recovered.**

3. Application-to-Payment Process



1. Application	2. Review	3. Check the application status	4. Fund award	5. Satisfaction Survey
By the end of each month	By the 15th of the following month	After the 15th of the month following the application	During the month following the application	After the support funds are disbursed
Submit application	Application reviewed by the Program Coordinator	Check status and reason online (지원금내역/신청 page)	Paid to the applicant's account	Participation in the satisfaction survey is mandatory

* How to Check and Handle Application Status

Status	Content	Student Action Required	Notification
확인 (Confirmed)	Review completed – eligibility for support confirmed	No Action Required	None
수정 요청 (Revision Required)	Document correction/supplementation needed	Submit corrections or re-register the revised document within 3 days of receiving the text message	Revision Request sent via text message
인정 불가 (Not Eligible)	Eligibility requirements or achievement criteria not met	Funding cannot be disbursed (check the reason on the application screen)	None

! Important : Check Your Application Status No separate text message notification will be sent for applications marked “확인 (Confirmed)” or “인정 불가 (Not Eligible).” Please check your application status on the 지원금내역/신청 page after the 15th of the month following your application.

! Important : Satisfaction Survey : Please participate in the satisfaction survey conducted after the support funds are disbursed. The survey results will be used to improve program operations and for performance management and analysis.

※ As support funds are disbursed in a single batch, failure to complete the required document revisions by the deadline may delay payments to other students or result in the rejection of your application. Please be sure to meet all deadlines.

[Common Cases of Revision Requests and Ineligibility]

Category	Common Reasons
Revision Request (Corrections or Supplementary documents Needed)	• Missing signature (or seal) of the applicant or Academic advisor • Missing required supporting documents, such as result reports, receipts, or certificates of completion • Illegible content due to blurred or cropped text/images • Requested amount does not comply with the funding criteria
Not eligible (Support Fund Cannot Be Disbursed)	• Eligibility requirements not met (Students on leave of absence, students who have completed their coursework but are not currently registered, and graduates) • Achievement occurred outside the recognized period • The same achievement submitted more than once • Annual support limit for the program exceeded • Affiliation other than Chonnam National University indicated on a paper or in a conference presentation

! Mandatory Checklist before applying (major Programs)

Research Paper Incentive Program	Conference Participation Support
• Does the paper's publication date fall within the recognized period? • Has the paper reached final publication status, with a volume, issue, and page numbers or an article number assigned (including online publication)? • Are the authorship requirements (e.g., sole author or first author) and the Chonnam National University affiliation requirement met? • Is the requested amount in accordance with the support criteria based on the journal's rating (e.g., JCR percentile)? • Does the application include the signatures (or seals) of both the applicant and the academic advisor? • Is the journal indexed in an eligible database (e.g., SCI/SCIE)? Journals indexed only in the Emerging Sources Citation Index (ESCI) are not eligible for support.	• Was the application submitted after completing conference participation? (Applications before participation are not allowed) • Has the same presentation achievement been submitted only once? • Have airfare and accommodation expenses not been funded by another institution or research grant? • Has the annual limit on the number of supported applications been observed? (Up to 2 domestic or 1 international application.) • Does the application include the signatures (or seals) of both the applicant and the academic advisor?

※ In addition to the cases listed above, applications may be subject to revision requests or deemed ineligible depending on the specific eligibility criteria and required documents

for each program. Please be sure to review the detailed announcement for the relevant program before applying.

4. Contact Information

Department in Charge:

- Graduate School Talent Development Office Phone: 062-530-5917 / Email: sweetpia2@jnu.ac.kr